

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, May 16, 2018**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, May 16, 2018 at 7PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White (arrival time 7:08PM), Trustees Judith C. Ogden, L. Gordon Van Vechten and Jeffery D. Fischer. Also in attendance Village Attorney, Anthony B. Tohill; Village Clerk, Margaret O'Keefe; Village Treasurer, Patricia Mulderig; Building Inspector, Robert O'Shea and Police Chief, Charles M. Lohmann.

1. Mayor – Douglas A. Dahlgard:

- **Minutes of April 18, 2018** Board of Trustees meeting were presented. It was, upon motion by Trustee Ogden, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #038-18
RESOLVED, to adopt the minutes of the above reference meeting as presented.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
Minutes of Wednesday, May 2, 2018 Board of Trustees meeting were presented. Village Clerk previously noted correction of day to read *Wednesday*. It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #039-18
RESOLVED, to adopt the minutes of the meeting held on Wednesday, May 2, 2018 work session as presented.

Village Clerk's note - Deputy Mayor Daniel W. White arrives at 7:08PM.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #040-18
WHEREAS, the Town of Smithtown is the recipient of a Grant from the State of New York Waste Quality Improvement Program (WQIP) to purchase a vacuum truck to service the Town and Partner Agencies, and
WHEREAS, an Inter-Municipal Agreement has been submitted to the Board of Trustees to identify Head of the Harbor as a Partner Agency, and
WHEREAS, said agreement has been approved in form by the village attorney,
BE IT RESOLVED, to authorize Mayor Dahlgard to execute said Inter-Municipal Agreement in his official capacity.

- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:
RESOLUTION #041-18
WHEREAS, the village of Head of the Harbor Worker's Compensation policy is through New York State Insurance Fund, Public Entities Safety Group 497, and
WHEREAS, through past practice Williams and Williams has proven to provide exceptional brokerage services, and
WHEREAS, the assignment of broker has no added expense to the village,
NOW THEREFORE BE IT RESOLVED, to authorize and direct Mayor Dahlgard, in his official capacity, to assign Williams and Williams as the broker for the New York State Insurance Fund, Public Entities Safety Group 497 policy.

2. Police Department – Charles M. Lohmann, Chief:

- Police Department escorted Harbor Country Day School students through the Village on Earth Day.
- Awaiting Town of Smithtown construction of fueling station.

3. Building Department – Robert O’Shea, Building Inspector:

- Two applications referred to Zoning Board of Appeals.
- Several building applications being reviewed.

4. Financials – Patricia Mulderig, Treasurer:

- Report submitted to the Board.
- Abstract Report present. Discussion ensued. It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:

RESOLUTION 042-18

RESOLVED, to adopt Abstracts #127109 through and including #127118 in the total amount of \$55,605.40 to be paid from the General Fund.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:

RESOLUTION 043-18

RESOLVED, the Village Treasurer is authorized and directed to make budget modifications in the amount of \$74,130.81, net zero, to the 2018/2019 budget as noted:

		<u>BUDGET</u> <u>F/Y/E</u> <u>2/28/201</u>	<u>BUDGET</u> <u>ADJUSTMENT</u>	<u>MODIFIED</u> <u>BUDGET</u> <u>2/28/2018</u>
A1256	MISCELLANEOUS INCOME	0.00	(1,890.50)	(1,890.50)
A1620.80	VILLAGE HALL - REPAIRS & MAINTENANCE	5,000.00	1,000.00	6,000.00
A1990	CONTINGENCY	62,620.81	(6,000.00)	56,620.81
A3120.21	POLICE - EQUIPMENT, RADIOS ETC.	4,010.00	1,890.50	5,900.50
A8050.0	GRANT WRITER	2,500.00	5,000.00	7,500.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>74,130.81</u>	<u>0.00</u>	<u>74,130.81</u>

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:

RESOLUTION 044-18

RESOLVED, to adopt Abstract #TA 149 in the total amount of \$1,420.00 to be paid from the Trust and Agency Fund.

- It was, upon motion by Trustee Van Vechten and second by Trustee White, abstention by Trustee Fischer, adopted (4–0–1):

RESOLUTION 045-18

RESOLVED, to authorize and direct the Village Treasurer to refund the taxes as per the successful grievances in the amount of \$711.40 as noted:

6	22900,	4	2	34	Jeffrey & Margaret Fischer	24 Pincak Ln SJ	24-Apr-18	27-Feb-18	9590	9432	(158)	
7	49100	7	4	4.28	Nicole& Lavria Bizeta	12 Deepwells Ln. SJ	24-Apr-18	10-Apr-18	10400	10186	(214)	(36.80)
8	2100	1	1	22	George W. Phillips	4 Emmet Drive SB	24-Apr-18	15-Feb-18	13700	12445	(1,255)	(57.17)
9	25400	5	1	23.8	James & Iboya McKeon	1 Farmer's Lane	24-Apr-18	15-Feb-18	15000	13755	(1,245)	(308.60)
												(308.60)
												(308.04)
												(711.40)
												(2,912)
												(711.40)

5. Mayor – Douglas A. Dahlgard:

- Cyber Security contact with DHS will be Trustee Fischer.

6. Highway Department – Judith C. Ogden, Highway Commissioner:

- IN ACCORDANCE WITH RESOLUTION #028-18
WHEREAS, highway employee Vincent Scaccia has successfully obtained a NYS Class B Commercial Driver’s License, and
WHEREAS, upon verified receipts of expenses incurred by said highway employee for training and vehicle use for testing from Commercial Driver Training, 600 Patton Avenue, West Babylon, NY for an amount up to or exceeding \$745.00, and for an amount up to, but not exceeding \$100.00 for the required NYS required physical testing,
RESOLUTION 046-18
BE IT RESOLVED, upon submission of the aforesaid receipts, the Village Treasurer is authorized and directed to reimburse Vincent Scaccia in an amount not to exceed \$845.00.
- Town of Smithtown has begun scheduling the vacuum truck within the Village.
- Spring cobblestone repair has begun.
- Water Quality Improvement grant application is underway.
- Review of Fox Meadow Lane cul-de-sac.

7. Roadside Beautification Committee – Gordon Van Vechten:

- Activities being planned include painting of entry gates at Gate Road, street sign repainting, and flower planting.

8. Public Comment:

- Hitherbrook drains cleared.
- Equestrian exhibit tentative dates of September 7th – 18th.
- It was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted, to move to executive session at 7:45PM to discuss personnel. It was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted at 7:55PM to move back to public session.

9. Public Comment:

- Joseph Bollhofer discussed the condition of the Fox Meadow cul-de-sec.

There being no other matters to be brought before the Board; it was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 8:10PM.

Respectfully Submitted,

Margaret O’Keefe
Village Clerk